



Congratulations on being selected for the 2019 Beaux Arts Festival of Art! This letter is intended to give you all the information you will need to get ready for a terrific show.

The layout of the festival has been moved to the beautiful Foote University Green and old-time favorite Stanford Drive located in the center of the University of Miami campus, so booth numbers have changed and will not be the same as they were last year. If you requested the same booth number as last year, we did our best to fulfill all of those requests working within our new map and booth numbering system.

PARKING HAS CHANGED THIS YEAR! Please be sure to read the section with new information about parking.

Please find an enclosed letter (*page 7*) inviting you to donate a piece of your work to our Silent Auction to be held for Beaux Arts members on the Friday evening before the Festival, January 11th. **All proceeds of the Auction will go to the Lowe Art Museum and Beaux Arts' continuing children's art education projects.** Please drop off your Silent Auction pieces between 8:00 AM and 3:00 PM on Friday, January 11th at the Artist Registration booth.

Finally, please review the policies contained in the Artist Application forms on Zapplication.org, especially those relating to our **Print Policy**. A copy of those policies has been enclosed for your review (*page 8*).

We are delighted to have you as an exhibitor for the 2019 Beaux Arts Festival of Art. If you have any questions or concerns, please feel free to contact the Artist Registration Chair, Lynley Ciorobea at artfestinfo@beauxartsmiami.org. At this point in time, there will be no refunds offered for canceled booths. The deadline for cancellations passed on November 20, 2018.

We look forward to seeing you in January for another great show!

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ARTIST SERVICES

Our Artist Services committee has been hard at work to ensure your experience with the Festival is as enjoyable as possible. We have enclosed a list of reasonably priced lodging and restaurant alternatives for your information (*pages 4-6*).

We also continue to offer a free *Artist Breakfast Buffet* on both Saturday and Sunday mornings. You will receive one ticket per artists for both days when you check in on Friday. Please note that this breakfast is for registered artists only (*no assistants or spouses*) and you must bring your ticket to be served.

ARTIST REGISTRATION SCHEDULE

Friday, January 11th

- Your registration packet will be available at the Artist Registration Tent in front of the Lowe Art Museum between 8:00 AM and 5:00 PM on Friday. Please report to the registration tent before you begin setting up.
- **This year, artists should plan to set up and break down according to their color zone to facilitate a smooth experience for everyone.**
- **Yellow & Green Groups will set up from 8:00-12:00.**
- **Red & Blue Groups will set up from 12:30-5:00.**
 - o RED GROUP: Booths 1-40 on Stanford Drive
 - o YELLOW GROUP: Booths 41-89 on Stanford Drive
 - o GREEN GROUP: Booths 90-147 on Foote Green via Miller Drive
 - o BLUE GROUP: Booths 148-207 on Foote Green via Miller Drive

ATTENTION BLUE & GREEN GROUPS: Food Vendors will begin setting up at 2pm in the Miller Drive circle and access from Miller Drive will continue to be accessible but may be more congested. We recommend “blue group” artists arrive as close to 12pm as possible to avoid issues.

Access to the festival grounds can be obtained through Stanford Drive and Miller Drive between 8:00am-5:00pm. Please see the University of Miami map via this link. This year we are located on Stanford Drive and on the Foote University Green accessible via Miller Drive.

<https://welcome.miami.edu/assets/pdf/about-um/maps/Gables-Campus-Map-FINAL.pdf>

Please remember to drop off your donation to the silent auction – more information on the silent auction donation is attached.

Saturday, January 12th

- If you did not pick up your registration packet on Friday, Artist Registration will open at 7AM.
- Registered artists may enjoy the free Artist Breakfast Buffet at the Lowe Art Museum between 7:00 and 9:00 AM. Please present your ticket at the entrance to the museum.
- Booth spaces that are not in the process of being set up prior to 8:30 AM will be relinquished to stand-by artists.
- Artist booth set-up must be complete by 9:30 AM on Saturday. Our judges will begin rounds at 9:30 AM.
- The Festival hours are from 10:00 AM to 5:00 PM both days.

Sunday, January 13th

- Registered artists may enjoy the Artist Breakfast Buffet at the Lowe Art Museum between 8:00 and 10:00 AM. Please present your ticket at the entrance to the museum.
- You may begin dismantling your booth at 5:00 PM. You may not break down your booth, or begin packing up before 5 PM. This is strictly enforced. No vehicles are allowed on the grounds before 5:30 PM.

BOOTH ASSIGNMENT AND SET-UP PROCEDURES

- Please stay within the marked lines when you set-up your booth.
- Please remember that *we are not able to provide electricity or water* to any booth location. If you use a credit card machine, please come prepared to use your cell phone as the connection.
- You are welcome to rent tents from any company you choose. Our recommendation is Diamonette 305-592-1223. All tents should be white and a maximum size of 10' x 10'.
- If your booth exceeds 10' x 10', you will have to pay an assessment of \$50 cash. Please refrain from doing this.
- All artists MUST bring their own fire extinguisher this year per our permit requirements with the City of Coral Gables. Please be sure to bring one with you.

PARKING - Parking has changed for our 2019 show! Please read carefully.

PARKING LINK: <https://www.verrus.com/default.asp?ctState=hpEventPark&hpEventUID=115368>

PARKING REGISTRATION: Open as of right now, and runs through 1/13/19 at 10PM

PARKING SESSION IS VALID: 1/11/19 at 7AM through 1/13/19 at 10PM

APPROVED PARKING LOCATION: Red parking zones

- UM has implemented new parking meters around campus. All artists are offered FREE parking for the weekend though, IN ANY RED PARKING ZONE. If you park in a non-red zone, you run the risk of your car being ticketed and towed. PARK ONLY IN RED ZONES.
- **Link to the UM parking lots (look for RED zones):**
<https://welcome.miami.edu/assets/pdf/about-um/maps/Gables-Campus-Map-FINAL.pdf>
- All artists who are parking a car must "register" their car's license plate via this parking link with the University to avoid issuance of a parking citation. This parking registration link will meet the University's requirement. The registration is open as of now and runs through 1/13/19 at 10PM. <https://www.verrus.com/default.asp?ctState=hpEventPark&hpEventUID=115368>
- All parkers should be reminded to park head-in only.
- Once you have completed your unloading process, please park your vehicle in the Red Zone. Parking in other color zones will result in issuance of parking citation, and vehicle being towed.
- The parking session is valid from 1/11/19 at 7AM through 1/13/19 at 10PM.
- Please make every effort to cooperate with our Traffic Control staff during the set-up time on Friday and Saturday mornings. Your patience and cooperation is critical to ensuring a smooth set-up for everyone.
- RV parking should be in lot 209 only.
- All vehicles should be removed from the Festival Grounds by 9:00 PM on Sunday.

We truly appreciate your full cooperation with our Traffic Control staff in the event of bad weather. Our Traffic Control staff will be on site to assist in directing you to the proper areas.

HOTELS CONVENIENT TO THE UNIVERSITY OF MIAMI

Accommodations may be obtained at the following suggested locations. *Rates and availability are not guaranteed.*

Gables Inn
730 S Dixie Hwy
Coral Gables, FL 33143
Tel: 305-661-7999

Hampton Inn Miami Dadeland
8200 SW 70th Ave
Miami, FL 33143
Tel: 305-269-0072

Residence Inn by Marriott Coconut Grove
2835 Tigertail Ave
Miami, FL 33134
Tel: 305-285-9303

Courtyard Miami in Coral Gables by Marriott
2051 Lejeune Road Coral
Gables, FL 33134
Tel: 305-443-2301

Hotel St. Michel
162 Alcazar Ave
Coral Gables, FL 33134
Tel: 305-444-1666

Hampton Inn Coconut Grove
2800 SW 28th Terrace
Miami, FL 33133
Tel: 305-448-2800

Best Western South Miami
5959 SW 71st Street
South Miami, FL
Tel: 305-667-6664

Hotel Indigo
7600 N Kendall Dr
Miami, FL 33156
Tel: 305-595-6000

CAMPGROUNDS CONVENIENT TO THE UNIVERSITY OF MIAMI

Accommodations may be obtained at the following suggested locations. *Rates and availability are not guaranteed.*

Topeekeegee Yugnee "TY" Park
3300 North Park Road
Hollywood, FL
Tel: 954-357-8811

Miami South KOA Campground
20675 SW 162 Avenue
Miami, FL
Tel: 305-233-5300

Larry and Penny Thompson Memorial Park and Campground
1241 SW 184 Street
Miami, FL
Tel: 305-232-1049

DINING AROUND THE UNIVERSITY OF MIAMI

Bagel Emporium (providing all of the food for our Artist Services buffet on Saturday & Sunday – always a wonderful supporter of Beaux Arts)
1238 S Dixie Hwy
Coral Gables, FL 33146
(305) 666-9519

Café Pastis (quaint French restaurant in the heart of South Miami)
7310 SW 57th Ave
South Miami, FL 33143
(305) 665-3322

Chicken Kitchen (casual chicken and rice order-at-the-counter restaurant in South Miami)
7315 Red Road
South Miami, FL 33143
(305) 669-0099

Deli Lane (casual outdoor bistro dining in South Miami)
7230 SW 59th Avenue
South Miami, FL 33143
(305) 665-0606

Einstein Brothers Bagels (very casual bagels & coffee)
5946 South Dixie Highway
South Miami, FL 33143
(305) 668-6260

JoAnna's Marketplace (casual market with sandwiches and deli options in Pinecrest; owned by a Beaux Arts associate member)
8247 South Dixie Highway
Miami, FL 33143-7717
(305) 661-5777

La Pizza (brick oven pizzeria in South Miami – delicious!)
5840 SW 71 St
Miami, FL 33143
(305) 763-8037

Moon Thai and Japanese (directly across the street from the festival grounds)
1118 South Dixie Highway
Coral Gables, Florida 33146
(305) 668-9890

Shorty's BBQ (casual BBQ – a Miami favorite!)
9200 South Dixie Highway
Miami, FL 33156
(305) 670-7732

Shake Shack (casual burgers and fries, and delicious milkshakes across from the festival grounds)
1450 South Dixie Highway
Coral Gables, FL 33146
(305) 669-8338

Sports Grill (sports bar atmosphere famous for their wings & full bar in South Miami)
1559 Sunset Drive
Miami, FL 33143
(305) 668-0396

The Big Cheese (casual pizza and pasta – a UM loving establishment)
8080 SW 67th Ave
Miami, FL 33143
(305) 662-6855

Titanic Brewery and Restaurant (25% off coupon included in your registration packet! The owner's wife is a past Beaux Arts member)
5813 Ponce De Leon Blvd
Coral Gables, FL 33146
(305) 668-1742

Art Donation Required - Please plan ahead!

For over 65 years, part of the Beaux Arts' Festival of Art tradition is that *ALL* of the artists who are invited to our Festival are expected to donate a piece of their artwork to our Silent Auction fundraiser.

This event is held the Friday night before the Festival of Art for members of Beaux Arts and their sponsors. Your artwork is highly sought after - and fought over - as a way to raise funds in support of the Lowe Art Museum. 100% of these funds go to supporting our children's art programs, as well as programming and acquisitions of art for the Museum.

What Should I Donate?

Auction items range in value depending on the artist's price point. Most artists choose a piece that is representative of their artwork or a reproduction thereof, as the Silent Auction is a great chance for patrons to preview the art at the Festival. This event brings attention to your booth!

How?

Please drop off your art donation at the main registration table on Friday when you check in, or a volunteer will visit your tent during set up on Friday to pick up your item.

What's In It For You?

Each artist who donates a piece of art to the Silent Auction will receive a ribbon to display on your booth recognizing your support of Beaux Arts. Donation receipts are also available.

Why?

Your donations help us raise money to continue to expose children from all backgrounds to art. Beaux Arts offers on-going art classes, art camps and field trips to the Lowe Art Museum. With our art classes, children are given the chance to develop portfolios that are required for entrance to art magnet programs. We also attempt to complement the Dade County Public School Curriculum through our "Hands On!" field trips. "Hands On!" is free to schools in need and students who attend this field trip tour the Lowe Art museum with docents and create their own masterpiece relating to the exhibits. Many of these children have never visited a museum or been exposed to the visual arts before and this experience is life changing for them.

Who Comes to the Silent Auction?

Beaux Arts invites all of the Festival's corporate sponsors and over 100 volunteers to the Bare Bones Ball/Silent Auction. The purpose of this event is to thank the sponsors and volunteers for their commitment and support, and to raise much-needed funds for the Beaux Arts' children's program and future art acquisitions at the Lowe Art Museum.

Questions Regarding Silent Auction?

Please contact Jenny Carson jenny.g.carson@gmail.com

Thank you for your support!

FESTIVAL RULES AND REGULATIONS

Section 1, Applications:

- All applications must include the following:
- Acknowledgment serving as “Signature of the Agreement” regarding the rules and regulations of the Beaux Arts Festival of Art;
- Completed application form online, including a complete artist profile;
- Non-refundable application fee of \$40; and
- Four (4) digital images. Three images must be of individual pieces, which accurately represent the body of work to be exhibited. One image must be a booth image and may not be used to expand on the category in which the artist is applying. Booth image should not include the artist’s name.
- Techniques, materials, and dimensions may be included in your application. Please use the “Description of Material and Technique” section of the application to describe materials and techniques used. Only work of the quality and type illustrated in the digital images may be displayed at the Festival of Art. Jurying is a competitive process, and image quality does count. Consider whether your images show your work clearly and to your advantage. Images must be in 1920 pixel horizontal x 1920 pixel vertical format. For more information, access <http://www.zapplication.org/images.phtml>.
- Incomplete applications will not be accepted.

Section 2, Festival Quality:

- Exhibition at the Beaux Arts Festival of Art is by invitation only and is limited to artists whose work is of the highest quality. All work should be original, well-conceived and expertly executed without technical faults. Work should be made by hand or with the use of necessary and appropriate tools, showing imagination and the mark of individuality.

Section 3, Categories Accepted:

- Please choose your medium carefully as you will be juried against other works in that category only.
 - o **Ceramics | C:** Original functional or sculptural work where the primary material is clay. No machine-made or mass produced work is accepted. Each item must be signed.
 - o **Glass | G:** Original functional or sculptural work where the primary material is glass. No manufactured molds or other forms of mass production allowed.
 - o **Graphic & Drawing | GD:** Original work made with pen, pencil, charcoal, pastels, or chalk.
 - o **Jewelry | J:** Original jewelry made from precious and non-precious metals, gemstones, enamel, glass, clay, etc. No mass production techniques allowed. Artists applying to Jewelry are asked to disclose both the creative processes and materials used in the “Description of Material and Technique” section of the artist’s application. See “Section 1, Applications” under Rules And Regulations.
 - o **Mixed Media | MM:** Original, *non-functioning, non-sculptural* work in which more than one medium has been employed. Artists applying to Mixed Media are asked to disclose both the creative processes and materials used in the “Description of Material and Technique” section of the artist’s application. See “Section 1, Applications” under Rules And Regulations.

- **Oil & Acrylics | OA:** Original work created with acrylics and / or oils.
 - **Photography | P:** Photographic prints made from the artist's original negative or digital image processing, and which have been processed by that artist, or under his or her direct supervision. Photographers are asked to disclose both their creative and printing processes in the "Description of Material and Technique" section of the artist's application. See "Section 1, Applications" under Rules And Regulations.
 - **Watercolor | WC:** Original work made with paint soluble in water.
 - **Wood | W:** Original functional or sculptural work where the primary material is wood. Original works must be hand-tooled, machine-worked, turned or carved.
 - **3D Sculpture | 3D:** Original three-dimensional work that may include the use of more than one material. Artists applying to 3D Sculpture are asked to disclose both their creative process and materials used in the "Description of Material and Technique" section of the artist's application. See "Section 1, Applications" under Rules And Regulations.
- Examples of items not accepted: We do not accept dried or live flower arrangements, pressed flowers, poured molds, kit work, manufactured or mass-produced items, including, but not limited to, painting, glass, woodwork, clothing, jewelry, quilts, postcards and note cards, and t-shirts. Beaux Art reserves the right to remove unsuitable works at the time of the Festival. The booth rental fee will not be returned if this is deemed necessary.

Section 4, Special Applications:

- Artists wishing to apply in more than one category must submit separate applications for each medium to be considered. If only one application is accepted, only work in the accepted medium may be exhibited.
- Artists working together may apply as one if they collaborate on every piece. If they are accepted, they may exhibit only pieces that are collaborations. Please specify partner's first and last name on the application in the specified fields, "*Collaborator*".

Section 5, Application Deadlines:

- Applications must be entered online by midnight on September 25, 2018 for a jury fee of \$40. *There will be no applications accepted after this date.*
- Notification letters will be emailed on or before November 11, 2018.
- Artists unable to attend should inform the festival in writing of their cancellation. The last date for cancellation with booth fee refund is November 20, 2018.

Section 6, Jury Process:

- Ninety percent (90%) of the artist spaces are selected through the jurying process. The balance is automatically given to the previous year's winners. The jury consists of a panel of local art experts including museum curators, art professors, gallery owners, and local artists. The jury scores each applicant from 1 - 5 points, 5 being highest. The decision of the jury is based solely on the three images of individual pieces submitted through the application process.

Section 7, Exhibition Spaces:

- Booth space: 10' front x 10' sides.
- Booth fees: \$350 standard; \$425 corner. Prices include applicable Florida sales tax.
- Requesting a corner booth does not guarantee that you will receive one. If you would like a corner booth, you must request one in your application. Beaux Arts will do its best to honor your requests.

- Corner booths are available on a first come basis upon being invited to the show.
- Booth locations are assigned in advance by Beaux Arts. Locations are subject to change.
- One exhibitor per space.
- Each booth is allowed one browse bin that may not exceed 16 square feet, a maximum 48” and a maximum length 48”, to be displayed in the back of the interior of the booth. The use of one browse bin includes a bin that may be used to display reproductions (see Section 8, Reproduction Policy).
- Exhibitors who collaborate on all pieces may share a booth and will be charged only one booth fee
- Exhibitors will provide their own means of displays. Displays must be sturdy enough to withstand crowds and South Florida weather.
- Exhibitors may pre-register and begin set up of booths on Friday, January 12, 2018, between 8:00 AM and 5:00 PM. Final setup may begin at 6:00 AM on Saturday, January 13, 2018, and must be completed by 9:00 AM. The festival is open to the public from 10:00 AM to 5:00 PM on Saturday and Sunday.
- Not all booth locations are perfectly level; exhibitors are advised to bring leveling devices for table displays.
- Beaux Arts reserves the right to review and approve all booth displays and signage to ensure it is consistent with that of a fine art show.
- Assistance from festival volunteers will not be available for booth setup.

Section 8, Reproduction Policy:

- The Beaux Art Festival of Art will allow a limited quantity of offset prints and mechanical reproductions. All reproductions, whether framed or unframed, must be clearly and individually labeled “REPRODUCTION.” The method of reproduction should be labeled on the back of the reproduction. Reproductions containing enhancements (giclee, remarques, painting over, colorizing, etc.) or bearing an original signature will be subject to restrictions of the Reproduction Policy.
- All reproductions shall be displayed in a browse bin. Each booth is allowed one browse bin that may not exceed 16 square feet, a maximum 48” and a maximum length 48” to be displayed in the back of the interior of the booth.
- Beaux Arts reserves the right to enforce these restrictions at the time of the festival and will require removal of any reproductions in violation of this policy.

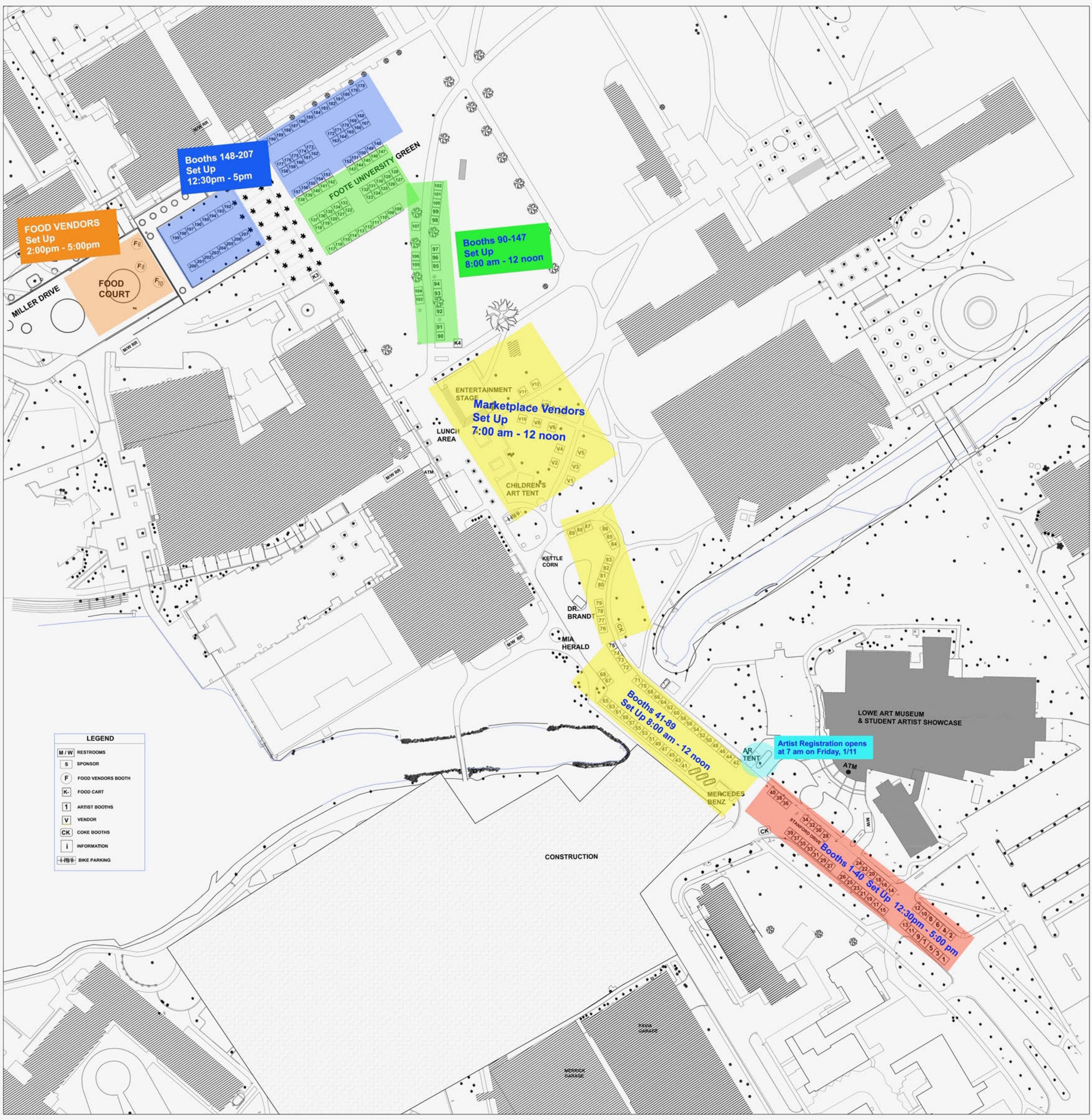
Section 9, Miscellaneous Rules:

- Exhibitors sell directly to the public and are responsible for 7% Florida sales tax.
- Parking is not permitted on the grounds. Peripheral parking is available.
- Exhibitors MUST be present during the entire two-day festival and must personally staff their exhibition space. No dealers, agents, or other representatives may attend the event in place of the artist.
- Exhibitors who break down early will not be allowed to return to subsequent Beaux Arts Festivals.
- Beaux Arts Festival of Art will not be liable for personal property losses or injuries sustained while participating at the Festival.
- Each exhibitor is required to show identification at check-in.
- No commission on sales will be charged.

Legal Agreement:

In consideration of mutual benefits, I agree to abide by the rules and regulations of this application for artists and as set by Beaux Arts. Failure to follow these rules and regulations will mean expulsion from the Festival of Art. Beaux Arts, the University of Miami, and the Lowe Art Museum shall not be responsible for any loss or damage to exhibitors' property, artwork, or displays, for any loss of profit, or for any injury that may occur to an exhibitor or helpers while exhibiting at the Festival of Art. If my application is accepted, I give my permission to use my name, business name, images submitted and any photographs or videotape taken at the show of me or my items for advertising and publicity purposes. A completed application is a commitment to exhibit at the Beaux Art Festival of Art. Absolutely no refunds will be made after November 20, 2018, to artists invited to exhibit but unable to attend. By submitting this application, artists indicate that they have read the application in its entirety and agree to follow all rules and regulations set forth herein. I have read the show rules and regulations and I agree to abide by said rules and regulations, payment schedules, and refund schedules. I understand that acceptance into the Festival implies a contract with all the duties and obligations incumbent therein.

A COPY OF THE OFFICIAL REGISTRATION AND FINANCIAL INFORMATION MAY BE OBTAINED FROM THE DIVISION OF CONSUMER SERVICES BY CALLING TOLL-FREE (800-435-7352) WITHIN THE STATE. REGISTRATION DOES NOT IMPLY ENDORSEMENT, APPROVAL, OR RECOMMENDATION BY THE STATE.
CH2899



FOOD VENDORS
Set Up
2:00pm - 5:00pm

Booths 148-207
Set Up
12:30pm - 5pm

FOOTE UNIVERSITY GREEN

Booths 90-147
Set Up
8:00 am - 12 noon

Marketplace Vendors
Set Up
7:00 am - 12 noon

Booths 41-89
Set Up 8:00 am - 12 noon

Artist Registration opens
at 7 am on Friday, 1/11

Booths 1-40
Set Up 12:30pm - 5:00 pm

LEGEND

M / W	RESTROOMS
S	SPONSOR
F	FOOD VENDORS BOOTH
K	FOOD CART
I	ARTIST BOOTHS
V	VENDOR
CK	COKE BOOTHS
I	INFORMATION
Bike icon	BIKE PARKING

MILLER DRIVE

FOOD COURT

ENTERTAINMENT STAGE
LUNCH AREA

CHILDREN'S ART TENT

KETTLE CORN

DR. BRANDT
MIA HERALD

LOWE ART MUSEUM
& STUDENT ARTIST SHOWCASE

ATM

MERCEDES BENZ

CONSTRUCTION

MERCEDES GARAGE

PASS GARAGE